




Common Application: Applying to a Magnet or Application Program, 2022-2023

Thank you for your interest in AISD programs! The Common Application in the Parent Portal allows parents/guardians to select the programs their students would like to apply to for the 2022-2023 school year, request recommendation letters (from inside and outside AISD), and give permission to pull data for their student. If your student is new to AISD or has not been in AISD recently, you will have the opportunity to upload current report cards and test scores.

Program choices should be submitted by the parent or guardian with the right to make educational decisions for the student. The parent or guardian should sign into the Portal: <https://portal.austinisd.org>. For more information on creating a Portal account, please visit: <https://www.austinisd.org/technology/parent-portal/parent-self-serve>. If you need assistance with the Portal, please call Parent Support at 512-414-9187.

→ There is a link to resetting your password if necessary.

AISD Portal



AUSTIN

Independent School District

Login

Continue >

Scan QR Code >

Forgot Password?

Restablecer la contraseña

Create a Portal account

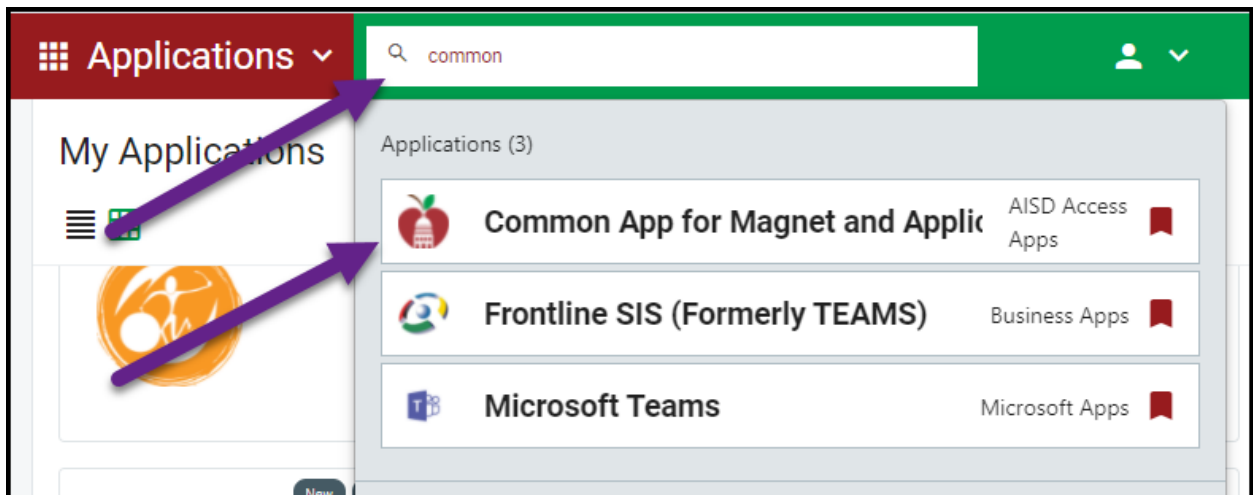
Forgot User Name?

Recuperar nombre de usuario

Crear cuenta del Portal

Please note that the use of the AISD computer network, computer equipment, and resources are not private and may be monitored for appropriate use. For further information, please refer to the AISD Acceptable Use Policy in the Need Help section of this page. Your access to this AISD site and service constitutes your acceptance of all provisions of the AISD Acceptable Use Policy.

→ Once in the Portal, search for the Common Application for Magnet and Application Programs:



→ Parent/Guardian Information. General parent/guardian information will be displayed (name, address, email, phone numbers). If your student is not currently enrolled but has an ID number, and you need to change the address, please email student number, parent photo ID, and proof of address (current gas bill, electric bill, lease, or mortgage statement) to gwen.canning@austinisd.org. If one parent is an employee, please use that parent's Portal account and enter his/her E number.

A screenshot of a web form titled 'Austin ISD Common Application for School Year 2022-2023'. The form has several sections: 'Parent Information: AISD #' with a 'Refresh' and 'Español' link; 'Parent/Guardian' with a dropdown menu; 'Residence Address' with a text input field; 'Username & Email' with a text input field; 'Phone Numbers' with a text input field; and a section for 'Are you a full time employee of Austin ISD?' with radio buttons for 'YES' and 'NO'. Below this is a text input field for 'If yes, E #:' and a 'Save' button. At the bottom, there is a 'Location:' label and a text input field.

The first page also provides a list of students who are associated with the user. If a student is not listed here who should be, please call Student Services at 512-414-1726.

→ The rest of the page is the Program Application Dashboard. The user can monitor what steps have been completed and what is outstanding. Please see timeline on the last page.

In this example, the family has decided to apply to four programs. Since the student is not currently enrolled, the family can upload current report cards and test scores. Two recommendation forms have been sent out but have not yet been completed (not required for elementary). The last column will display acceptance decisions by the programs and ultimately allow the family to make a final selection. An email will be sent at each step of the process.

| Program Application Dashboard | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|---------------|---|---|------------------------------------|--|---------------------|--|---------------------|--|---------------------|---|-----------------------|-----------|-----------------------|---------|---------------------------|---------|-------------|------|-------------|---------|-------------|---------|--|--|---------|----------|---------------|
| Student/Common Application | Programs selected by family | | Teacher Recommendation and Upload Files | | Program Decision and Family Choice | | | | | | | | | | | | | | | | | | | | | | | | |
| AISD #: Grade: Date of Birth: Data Source: <input type="button" value="View/Submit Programs"/> Grade Applied: | <table border="1"> <thead> <tr> <th>Program</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>LBJ Fire Academy (0143)</td> <td>09/14/2021 12:47 PM</td> </tr> <tr> <td>Crockett Construction PTECH (0083)</td> <td>09/14/2021 12:47 PM</td> </tr> <tr> <td>Travis Early College High School (007)</td> <td>09/14/2021 04:10 PM</td> </tr> <tr> <td>Akins Real Estate (0172)</td> <td>09/14/2021 04:10 PM</td> </tr> </tbody> </table> | Program | Date | LBJ Fire Academy (0143) | 09/14/2021 12:47 PM | Crockett Construction PTECH (0083) | 09/14/2021 12:47 PM | Travis Early College High School (007) | 09/14/2021 04:10 PM | Akins Real Estate (0172) | 09/14/2021 04:10 PM | <table border="1"> <thead> <tr> <th>Teacher Email Address</th> <th>Completed</th> </tr> </thead> <tbody> <tr> <td>allyons@austinisd.org</td> <td>Waiting</td> </tr> <tr> <td>andri.lyons@austinisd.org</td> <td>Waiting</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Upload Name</th> <th>File</th> </tr> </thead> <tbody> <tr> <td>Report Card</td> <td>Missing</td> </tr> <tr> <td>Test Scores</td> <td>Missing</td> </tr> </tbody> </table> | Teacher Email Address | Completed | allyons@austinisd.org | Waiting | andri.lyons@austinisd.org | Waiting | Upload Name | File | Report Card | Missing | Test Scores | Missing | <table border="1"> <thead> <tr> <th>Program</th> <th>Decision</th> <th>Family Choice</th> </tr> </thead> <tbody> </tbody> </table> | | Program | Decision | Family Choice |
| Program | Date | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LBJ Fire Academy (0143) | 09/14/2021 12:47 PM | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Crockett Construction PTECH (0083) | 09/14/2021 12:47 PM | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Travis Early College High School (007) | 09/14/2021 04:10 PM | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Akins Real Estate (0172) | 09/14/2021 04:10 PM | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Teacher Email Address | Completed | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| allyons@austinisd.org | Waiting | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| andri.lyons@austinisd.org | Waiting | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Upload Name | File | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Report Card | Missing | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Test Scores | Missing | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Program | Decision | Family Choice | | | | | | | | | | | | | | | | | | | | | | | | | | | |

→ Program selection. Click on View/Submit Programs.

| Program Application Dashboard | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|-----------------|--|---|------------------------------------|--|---------------------|--|---------------------|--|-------------|------|---------------|---------|-------------|---------|-------------|---------|-----------------------|-----------|-----------------------|---------|---------------------------|---------|--|--|---------|----------|-----------------|
| Student/Common Application | Programs selected by family | | Student Essay and Teacher Recommendation | | Accepted Date and Choice by family | | | | | | | | | | | | | | | | | | | | | | | | |
| AISD #: Grade: Date of Birth: Data Source: <input type="button" value="View/Submit Programs"/> Grade Applied: | <table border="1"> <thead> <tr> <th>Program</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>LBJ Fire Academy (0143)</td> <td>09/14/2021 12:47 PM</td> </tr> <tr> <td>Akins Ready, Set, Teach (0173)</td> <td>09/14/2021 12:47 PM</td> </tr> <tr> <td>Crockett Construction PTECH (0083)</td> <td>09/14/2021 12:47 PM</td> </tr> </tbody> </table> | Program | Date | LBJ Fire Academy (0143) | 09/14/2021 12:47 PM | Akins Ready, Set, Teach (0173) | 09/14/2021 12:47 PM | Crockett Construction PTECH (0083) | 09/14/2021 12:47 PM | <table border="1"> <thead> <tr> <th>Upload Name</th> <th>File</th> </tr> </thead> <tbody> <tr> <td>Student Essay</td> <td>Missing</td> </tr> <tr> <td>Report Card</td> <td>Missing</td> </tr> <tr> <td>Test Scores</td> <td>Missing</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Teacher Email Address</th> <th>Completed</th> </tr> </thead> <tbody> <tr> <td>allyons@austinisd.org</td> <td>Waiting</td> </tr> <tr> <td>andri.lyons@austinisd.org</td> <td>Waiting</td> </tr> </tbody> </table> | Upload Name | File | Student Essay | Missing | Report Card | Missing | Test Scores | Missing | Teacher Email Address | Completed | allyons@austinisd.org | Waiting | andri.lyons@austinisd.org | Waiting | <table border="1"> <thead> <tr> <th>Program</th> <th>Accepted</th> <th>Choice/Decision</th> </tr> </thead> <tbody> </tbody> </table> | | Program | Accepted | Choice/Decision |
| Program | Date | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LBJ Fire Academy (0143) | 09/14/2021 12:47 PM | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Akins Ready, Set, Teach (0173) | 09/14/2021 12:47 PM | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Crockett Construction PTECH (0083) | 09/14/2021 12:47 PM | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Upload Name | File | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Student Essay | Missing | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Report Card | Missing | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Test Scores | Missing | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Teacher Email Address | Completed | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| allyons@austinisd.org | Waiting | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| andri.lyons@austinisd.org | Waiting | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Program | Accepted | Choice/Decision | | | | | | | | | | | | | | | | | | | | | | | | | | | |

You will be taken to a new page where you can verify grade. A list of all the programs available to your student will be displayed. Please check which program(s) your student is interested in (the full list is on page 5). A website for each program is provided.

If there are other requirements for the program, program staff will reach out to you.

- Upload documents. If your student is not currently enrolled, you will be able to upload current report cards and test scores. If you cannot, please call Gwen Canning at 512-414-2152. This is not needed if your student is currently enrolled.

Upload Files if new or not currently enrolled in Austin ISD

| Report Card | Test Scores |
|---|---|
| <input type="button" value="Choose File"/> No file chosen | <input type="button" value="Choose File"/> No file chosen |

- Teacher recommendations (middle and high school only). On the same page, the user can submit up to three teacher recommendations. The emails can be for AISD teachers or non-AISD teachers. The date the recommendations are sent and the date they are completed will be displayed on the dashboard. You can also select “resend email” if necessary.

Teacher Recommendation Request

Enter the email address for each teacher you wish to submit a recommendation for your child.

| | |
|---|--|
| English or Social Studies Teacher Email Address | <input type="text" value="andri.lyons@austinisd.org"/> |
| Recommendation Sent Date 09/14/2021 | |
| <input type="checkbox"/> Resend Email | |
| Math or Science Teacher Email Address | <input type="text" value="aillyons@austinisd.org"/> |
| Recommendation Sent Date 09/14/2021 | |
| <input type="checkbox"/> Resend Email | |
| Fine Arts Teacher Email Address (Required for McCallum, Lamar and Covington Fine Arts only) | <input type="text"/> |

- Information release. At the bottom of the page, the user can give permission for the program to pull information about the student, as available.

☒ I give my permission to release my child's information (grades, assessments, demographics, attendance, etc.) to the school(s) checked above.

Each teacher selected will be notified that you wish to have them make a recommendation for your student.

- Save and submit. This will return the user to the dashboard.

☒ I give my permission to release my child's information (grades, assessments, demographics, attendance, etc.) to the school(s) checked above.

Each teacher selected will be notified that you wish to have them make a recommendation for your student.

Thank you.

List of programs:

Elementary School:

- ✓ Blackshear Fine Arts
- ✓ Campbell Media and Performing Arts Institute
- ✓ Winn Montessori

Middle School:

- ✓ Bedicheck Advanced Academics
- ✓ Covington Fine Arts
- ✓ Garcia Young Men's Leadership Academy
- ✓ Kealing Magnet
- ✓ Lamar Fine Arts
- ✓ Lively Magnet
- ✓ Martin Innovation Academy
- ✓ Murchison IB
- ✓ Sadler Means Media, Visual, Perf Arts
- ✓ Sadler Means Young Women's Leadership Academy
- ✓ Small Green Tech Academy

High School:

- ✓ Akins Ready, Set, Teach
- ✓ Akins Real Estate PTECH
- ✓ Anderson Engineering Program
- ✓ Anderson IB
- ✓ Ann Richards
- ✓ Austin High Academies
- ✓ Crockett Construction PTECH
- ✓ Crockett ECHS
- ✓ Eastside Innovation Academy
- ✓ Eastside Memorial ECHS
- ✓ LASA
- ✓ LBJ ECHS
- ✓ LBJ Fire
- ✓ LBJ Health Sciences PTECH
- ✓ McCallum Fine Arts
- ✓ Navarro Computer Science/Marketing PTECH
- ✓ Navarro ECHS
- ✓ Northeast Cybersecurity Program
- ✓ Northeast ECHS
- ✓ Travis ECHS
- ✓ Travis Hospitality PTECH

Timeline:

| | |
|-------------------|---|
| October 4, 2021 | Common Application opens in the Portal |
| Nov/Dec 2021 | Please monitor our website for information on the Secondary School Choice Fair, https://www.austinisd.org/ |
| January 7, 2021 | Deadline for Common Application |
| February 7, 2022 | Admissions Decision Letters Mailed/Emailed |
| February 14, 2022 | Deadline for Student Commitment Agreements |

If you have suggestions, please let us know: <https://www.austinisd.org/letstalk>.

Let's Talk About

| | | |
|---------------------|---------------------------------------|-------------------------|
| Student Enrollment | COVID-19 Health & Safety | Virtual Learning Option |
| Long-Range Planning | Student Services: Records & Transfers | Staff Appreciations |
| New Hire Questions | Superintendent | Board of Trustees |
| Technology Support | | |